

Welcome  
to 2020-  
2021

@Grahamwood  
Elementary



## **Grahamwood Vision**


Grahamwood Elementary School is an exemplary student-centered educational community with an exceptional team of stakeholders who create a nurturing environment where all students achieve academic excellence, exhibit good character, and hopes and dreams are encouraged.

## **Grahamwood Mission**

The mission of Grahamwood Elementary School is to prepare our students to become productive citizens by providing positive, safe, diverse, and academically challenging environment that develops the cultural, social, physical skills of our students.

# Parent Handbook





# 2020- 2021 School Year

This school year will have us walking into new territory and we know that there are lots of uncertainties.

However, we will get through this together! We are committed to providing you and your family with a high-quality Grahamwood education, no matter the circumstance.

# Getting Online and on TEAMS

- Virtual learning will occur through Microsoft TEAMS.
- After students log in to their district device with their personal student username and password, they will click the TEAMS app and join their class meeting.
- Teachers have contacted their parents to explain how to access the TEAMS meeting. If you have not been contacted by your child's teacher, please contact the school.

# The School Day

- The Grahamwood school day is from 8-3.
- Students learning at home will participate in virtual classes throughout the regularly scheduled school day. Independent work and physical activity will be built into the daily schedule.
- Students will NOT be expected to sit in front of their device for the whole 7 hours. Breaks will be incorporated throughout the school day. Students must, however, attend each class with their teacher.
- Students will receive a thirty-minute lunch break. Teachers will share their class schedules during today's virtual learning.

# Your @Home School Space

- Create a "special" learning space for your child to do schoolwork. If there are multiple siblings, separate the workspaces to maximize privacy.
- Ensure that the workspace is clutter free and stocked with the necessary school supplies.
- Ensure that the workspace is quiet and free from distractions. Make a list of the things that distract your child. Then, find ways to limit them during learning time.
- Check to make sure your child's device is near an electrical outlet to keep the device powered.
- Ensure that seating is comfortable and there's plenty of lighting.

# Parent Communication

- Teachers will communicate with parents through dojo at least weekly.
- In addition, teachers will call each parent bi-weekly to provide an update on academic progress. Where possible, the student should be present for this conversation also.
- Please request conference appointments via email. We ask that you not interrupt our teachers while they are teaching.
- Stay tuned to our website, twitter, and Facebook pages for important updates





FACEBOOK



WEBSITE



TWITTER

Staying Connected

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# Attendance & Absences

- Students are expected to be present for the entire school day.
- Attendance will be formally recorded in Powerschool.
- Attendance will be taken in each block (i.e. Reading, Math, Social Studies, Support).
- If your student is not present for the whole day, they will be coded as Tardy or as having an Early Check Out.
- Excessive absences will be flagged and turned over to the school guidance team, the district attendance TEAM, and the truancy office.
- In order to excuse your absence, please email a note to your child's homeroom teacher.



# Parent Expectations

We ask that  
parents/guardians/caregivers:

- Help make sure students get logged in by 8:15
- Set up a distraction-free workspace for their student
- Be on hand to assist with technology issues
- Give our students the “space” and time to work independently



# Student Expectations

## I WILL:

- Follow the Grahamwood 3Bs
- "Come" to class on time and ready to learn!
- Stay logged on for the entire duration
- Follow my teacher's cues for breaks
- Not leave the camera unless I have been given permission
- Do my best!
- Ask for help when I need it

# Some Notes

- No homework for first 9 weeks
- Limit visits to the school where possible. Please call us if you have a question or need support.

# Need Support?

## Who to contact?

- If you have questions about classwork or assignments contact the classroom teacher
- If you have questions about an IEP
- If you need to speak with a counselor
- If you have questions for the administrators or need other support



## How?

- Send them an email or a message through Class Dojo
- Contact your child's case manager via email or Class Dojo.
- Call the office, send them an email, or submit an online request (see our website)
- Call the school or email Mr. Johnson and Dr. Hope at any time!